



ADDITIONAL LEARNING NEEDS POLICY

At Wibli Wobli Nursery we are committed to the inclusion of all children. All children have the right to be cared for and educated to develop to their full potential alongside each other through positive experiences, enabling them to share opportunities, learn from one another and build confidence.

We provide a positive and welcoming environment where children are supported according to their individual needs. We work hard to ensure that no child is discriminated against or placed at a disadvantage as a result of their needs.

We recognise that each child is unique and therefore avoid unnecessary categorisation. We are committed to working in partnership with parents/carers and relevant professionals to support every child to achieve the best possible outcomes.

We will make reasonable adjustments to ensure all children can access our provision and facilities. All children have the right to a broad and balanced early learning environment.

Where we believe a child may have additional learning needs that have not previously been identified, we will work closely with parents/carers and relevant professionals to determine appropriate support.

Identification and Support

Where a child has Additional Learning Needs (ALN), we will seek to understand their individual needs by:

- Liaising with parents/carers and, where appropriate, the child
- Liaising with relevant professionals and external agencies
- Reviewing any existing reports or assessments
- Attending review meetings with the local authority or other professionals
- Observing and monitoring the child's development and progress

All children will be offered a settling-in period tailored to their individual needs.

Aims

We will:

- Recognise and respond to children's Additional Learning Needs in line with the Additional Learning Needs and Education Tribunal (Wales) Act 2018 and the Additional Learning Needs Code for Wales (2021)
- Ensure inclusive practice for all children and their families
- Provide a well-trained and knowledgeable staff team to support children with ALN
- Appoint a designated Additional Learning Needs Co-ordinator (ALNCo)
- Identify and support children's individual needs through appropriate strategies and provision
- Work in partnership with parents/carers and other professionals, including the Early Years Additional Learning Needs Lead Officer (EY ALNLO)

Wibli Wobli Nursery trading name of

Wibli Wobli Nursery Ltd Company No 13980536 of Unit 1 Oak House, Vaughan Court, Newport, NP10 8BD

Wibli Wobli Cardiff Ltd Company No 16590606 of 53 The Parade, Roath, Cardiff, CF24 3AB



- Monitor, review and adapt provision to meet children's needs effectively
- Promote equality, diversity and inclusion throughout the nursery
- Encourage children to respect and value one another
- Celebrate diversity through play and learning experiences

The Role of the ALNCo

Each Wibli Wobli Nursery setting will have a designated Additional Learning Needs Coordinator (ALNCo).

The ALNCo is responsible for:

- Leading on the identification and assessment of children with ALN
- Coordinating support and planning appropriate provision
- Working with staff, parents/carers and external professionals
- Supporting the development, implementation and review of Individual Development Plans (IDPs)
- Ensuring accurate and up-to-date records are maintained
- Monitoring the effectiveness of provision and practice

The child's key person remains responsible for the child's day-to-day support and learning.

Our Approach

We follow a person-centred approach, ensuring that the child and their family are at the heart of all decisions.

Where a child is identified as having ALN:

- We will work collaboratively with parents/carers, the child (where appropriate), and professionals
- We will develop and implement an Individual Development Plan (IDP) where required
- The IDP will outline the child's needs, outcomes and the provision required to support them
- IDPs will be reviewed regularly in partnership with parents/carers and relevant professionals

Working in Partnership

We will:

- Work closely with parents/carers to build positive relationships
- Ensure parents/carers are informed and involved at all stages
- Share information appropriately with relevant professionals
- Support transitions to other settings and schools to ensure continuity of care
- Provide information on sources of support and advice where needed

Provision and Practice

We will:

- Ensure inclusive admissions and equal access to our provision
- Provide a safe, accessible and enabling environment
- Offer a broad and balanced curriculum tailored to individual needs
- Use observation, assessment, planning and review to support progress
- Provide appropriate resources and staffing to meet needs

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- Maintain clear and accurate records of support and progress
- Ensure children’s dignity and privacy, particularly during intimate care
- Promote positive attitudes and inclusive practices
- Provide ongoing staff training and development
- Monitor and evaluate the effectiveness of our provision
- Multi-Agency Working

We will work in partnership with external agencies where appropriate, including:

- Early Years Additional Learning Needs Lead Officer (EY ALNLO)
- Health professionals
- Educational psychologists
- Specialist support services

This ensures a coordinated and consistent approach to meeting children’s needs.

Monitoring and Review

We will regularly monitor and review our practice by:

- Evaluating IDPs and children’s progress
- Seeking feedback from staff, parents/carers and external professionals
- Reviewing policies and procedures annually
- Making improvements where necessary
- Complaints

We operate a clear complaints procedure, available to all parents/carers in accessible formats. Concerns will be taken seriously and addressed promptly.

Safeguarding and Inclusion

All staff understand their responsibilities in relation to safeguarding and child protection. All children, including those with ALN, are supported in line with our safeguarding policies.

Final Note

This policy reflects our commitment to inclusive practice and compliance with Welsh legislation, ensuring that all children are supported to achieve their full potential.

This policy was adopted on	Signed on behalf of the nursery	Date for review
1/4/2025	N. Baker	April 2027



POLISI ANGHENION DYSGU YCHWANEGOL

Ym Meithrinfa Wibli Wobli rydym wedi ymrwymo i gynnwys pob plentyn. Mae gan bob plentyn yr hawl i gael gofal a'i addysgu i ddatblygu i'w potensial llawn ochr yn ochr â'i gilydd trwy brofiadau cadarnhaol, gan eu galluogi i rannu cyfleoedd, dysgu gan ei gilydd a meithrin hyder.

Rydym yn darparu amgylchedd cadarnhaol a chroesawgar lle mae plant yn cael eu cefnogi yn ôl eu hanghenion unigol. Rydym yn gweithio'n galed i sicrhau nad oes unrhyw blentyn yn cael ei wahaniaethu yn ei erbyn na'i roi dan anfantais o ganlyniad i'w hanghenion.

Rydym yn cydnabod bod pob plentyn yn unigryw ac felly'n osgoi categoreiddio diangen. Rydym wedi ymrwymo i weithio mewn partneriaeth â rhieni/gofalwyr a gweithwyr proffesiynol perthnasol i gefnogi pob plentyn i gyflawni'r canlyniadau gorau posibl.

Byddwn yn gwneud addasiadau rhesymol i sicrhau y gall pob plentyn gael mynediad at ein darpariaeth a'n cyfleusterau. Mae gan bob plentyn yr hawl i amgylchedd dysgu cynnar eang a chytbwys.

Lle credwn y gallai fod gan blentyn anghenion dysgu ychwanegol nad ydynt wedi'u nodi o'r blaen, byddwn yn gweithio'n agos gyda rhieni/gofalwyr a gweithwyr proffesiynol perthnasol i benderfynu ar gefnogaeth briodol.

Adnabod a Chymorth

Lle mae gan blentyn Anghenion Dysgu Ychwanegol (ADY), byddwn yn ceisio deall ei anghenion unigol drwy:

- Cysylltu â rhieni/gofalwyr a, lle bo'n briodol, y plentyn
- Cysylltu â gweithwyr proffesiynol perthnasol ac asiantaethau allanol
- Adolygu unrhyw adroddiadau neu asesiadau presennol
- Mynychu cyfarfodydd adolygu gyda'r awdurdod lleol neu weithwyr proffesiynol eraill
- Arsylwi a monitro datblygiad a chynnydd y plentyn

Bydd pob plentyn yn cael cynnig cyfnod ymgartrefu wedi'i deilwra i'w hanghenion unigol.

Nodau

Byddwn yn:

- Cydnabod ac ymateb i Anghenion Dysgu Ychwanegol plant yn unol â Deddf Anghenion Dysgu Ychwanegol a Thribiwnlys Addysg (Cymru) 2018 a Chod Anghenion Dysgu Ychwanegol Cymru (2021)
- Sicrhau arfer cynhwysol i bob plentyn a'u teuluoedd
- Darparu tîm staff sydd wedi'i hyfforddi'n dda ac sy'n wybodus i gefnogi plant ag ADY
- Penodi Cydlynnydd Anghenion Dysgu Ychwanegol (CADY) dynodedig
- Nodi a chefnogi anghenion unigol plant trwy strategaethau a darpariaeth briodol

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- Gweithio mewn partneriaeth â rhieni/gofalwyr a gweithwyr proffesiynol eraill, gan gynnwys y Swyddog Arweiniol Anghenion Dysgu Ychwanegol Blynyddoedd Cynnar (AYA)
- Monitro, adolygu ac addasu darpariaeth i ddiwallu anghenion plant yn effeithiol
- Hyrwyddo cydraddoldeb, amrywiaeth a chynhwysiant ledled y feithrinfa
- Annog plant i barchu a gwerthfawrogi ei gilydd
- Dathlu amrywiaeth trwy brofiadau chwarae a dysgu

Rôl y Cydlynnydd Anghenion Dysgu Ychwanegol

Bydd gan bob lleoliad Meithrinfa Wibli Wobli Gydlynnydd Anghenion Dysgu Ychwanegol (CADY) dynodedig.

Mae'r Cydlynnydd Anghenion Dysgu Ychwanegol yn gyfrifol am:

- Arwain ar adnabod ac asesu plant ag ADY
- Cydlynnydd cefnogaeth a chynllunio darpariaeth briodol
- Gweithio gyda staff, rhieni/gofalwyr a gweithwyr proffesiynol allanol
- Cefnogi datblygu, gweithredu ac adolygu Cynlluniau Datblygu Unigol (CDUau)
- Sicrhau bod cofnodion cywir a chyfredol yn cael eu cynnal
- Monitro effeithiolrwydd y ddarpariaeth a'r arfer

Mae person allweddol y plentyn yn parhau i fod yn gyfrifol am gefnogaeth a dysgu dyddiol y plentyn.

Ein Dull

Rydym yn dilyn dull sy'n canolbwyntio ar y person, gan sicrhau bod y plentyn a'i deulu wrth wraidd pob penderfyniad.

Pan fydd plentyn yn cael ei adnabod fel un sydd ag ADY:

- Byddwn yn gweithio ar y cyd â rhieni/gofalwyr, y plentyn (lle bo'n briodol), a gweithwyr proffesiynol
- Byddwn yn datblygu ac yn gweithredu Cynllun Datblygu Unigol (CDU) lle bo angen
- Bydd y CDU yn amlinellu anghenion y plentyn, y canlyniadau a'r ddarpariaeth sydd ei hangen i'w gefnogi
- Bydd CDUau yn cael eu hadolygu'n rheolaidd mewn partneriaeth â rhieni/gofalwyr a gweithwyr proffesiynol perthnasol

Gweithio mewn Partneriaeth

Byddwn yn:

- Gweithio'n agos gyda rhieni/gofalwyr i feithrin perthnasoedd cadarnhaol
- Sicrhau bod rhieni/gofalwyr yn cael gwybod ac yn cael eu cynnwys ym mhob cam
- Rhannu gwybodaeth yn briodol gyda gweithwyr proffesiynol perthnasol
- Cefnogi pontio i leoliadau ac ysgolion eraill i sicrhau parhad gofal
- Darparu gwybodaeth am ffynonellau cymorth a chynghor lle bo angen

Darpariaeth ac Ymarfer



Byddwn yn:

- Sicrhau derbyniadau cynhwysol a mynediad cyfartal i'n darpariaeth
- Darparu amgylchedd diogel, hygyrch a galluogol
- Cynnig cwricwlwm eang a chytbwys wedi'i deilwra i anghenion unigol
- Defnyddio arsylwi, asesu, cynllunio ac adolygu i gefnogi cynnydd
- Darparu adnoddau a staffio priodol i ddiwallu anghenion
- Cynnal cofnodion clir a chywir o gymorth a chynnydd
- Sicrhau urddas a preifatrwydd, yn enwedig yn ystod gofal personol
- Hyrwyddo agweddau cadarnhaol ac arferion cynhwysol
- Darparu hyfforddiant a datblygiad parhaus i staff
- Monitro a gwerthuso effeithiolrwydd ein darpariaeth
- Gweithio Aml-Asiantaeth

Byddwn yn gweithio mewn partneriaeth ag asiantaethau allanol lle bo'n briodol, gan gynnwys:

- Swyddog Arweiniol Anghenion Dysgu Ychwanegol y Blynyddoedd Cynnar (EY ALNLO)
- Gweithwyr iechyd proffesiynol
- Seicolegwyr addysgol
- Gwasanaethau cymorth arbenigol

Mae hyn yn sicrhau dull cydlynol a chyson o ddiwallu anghenion plant.

Monitro ac Adolygu

Byddwn yn monitro ac yn adolygu ein harfer yn rheolaidd drwy:

- Gwerthuso CDUau a chynnydd plant
- Ceisio adborth gan staff, rhieni/gofalwyr a gweithwyr proffesiynol allanol
- Adolygu polisiau a gweithdrefnau yn flynyddol
- Gwneud gwelliannau lle bo angen
- Cwynion

Rydym yn gweithredu gweithdrefn gwyno glir, sydd ar gael i bob rhiant/gofalwr mewn fformatau hygyrch. Bydd pryderon yn cael eu cymryd o ddifrif a'u datrys yn brydlon.

Diogelu a Chynhwysiant

Mae'r holl staff yn deall eu cyfrifoldebau mewn perthynas â diogelu ac amddiffyn plant. Cefnogir pob plentyn, gan gynnwys y rhai ag ADY, yn unol â'n polisiau diogelu.

Nodyn Terfynol

Mae'r polisi hwn yn adlewyrchu ein hymrwymiad i arfer cynhwysol a chydymffurfio â deddfwriaeth Cymru, gan sicrhau bod pob plentyn yn cael ei gefnogi i gyflawni ei botensial llawn.

Mabwysiadwyd y polisi hwn ar	Llofnodwyd ar ran y feithrinfa	Dyddiad adolygiad nesaf
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<i>1/4/2026</i>	<i>N. Baker</i>	<i>Ebrill 2027</i>
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