



Admissions Policy

Wales: NMS
1.2, 2.1, 2.2, 5.1, 16.1 - 16.3, A12, A13

At Wibli Wobli Nursery we care for up to 40 children between the ages of 2 and 5 years. We will be looking to apply in due course for children between the ages of 0 and 5 years.

The above is in accordance with the legal space requirements from statutory guidance e.g. NMS, and is the overriding policy in respect of admissions.

We take the following matters into account when prioritising and deciding on admissions which child can be offered a place in the nursery :

- A child currently attending nursery wanting to increase their sessions will be given priority over children on our waiting list
- Availability of places, taking into account the staff: child ratios, the age of the child and any registration requirements
- Children who have siblings who are already with us
- When the application is received (extra weight is given to those who have been on the waiting list the longest)
- The nursery's ability to provide the facilities necessary for the welfare of the child, including appropriate staffing arrangements
- Any extenuating circumstances affecting the child's welfare or the welfare of his/her family.

The nursery manager or someone designated by the nursery manager will check the list at regular intervals to check that parents who have expressed an interest in a place still require that place.

We operate an inclusion and equality policy and ensure that all children have access to nursery places and services irrespective of their gender, race, disability, religion or belief or sexual orientation of parents.

Prior to a child attending nursery, parents must complete and sign a contract and registration form. These forms provide the nursery with personal details relating to the child. For example, name, date of birth, address, emergency contact details, parental responsibilities, dietary requirements, collection arrangements, fees and sessions, contact details for parents, doctor's contact details, health visitor contact details, allergies, parental consent and vaccinations etc.



We aim to apply to deliver the Childcare Offer for Wales (30hrs funded early education and childcare)

At Wibli Wobli Nursery we are looking to apply to provide funded places under the Childcare Offer for Wales for children aged 3-4 years old for 48 weeks of the year. These places will be allocated on a first come, first served basis and can be booked a term in advance.

For further information and to establish eligibility for the Childcare Offer for Wales, contact your local Family Information Services Tel: 0800 0196330 Email: FIS@torfaen.gov.uk.

All funded sessions provided are in line with Welsh Government guidance. When you register your child for their funded place we will discuss your needs and, as far as possible with availability and staffing arrangements, we will accommodate your wishes. We do reserve the right to limit and/or have specific funded sessions according to our business requirements.

This policy was adopted on	Signed on behalf of the nursery	Date for review
2/4/2025		April 2026



Polisi Derbyniadau

Cymru: SGC
1.2, 2.1, 2.2, 5.1, 16.1 - 16.3, A12, A13

Ym Miethrinfa Wibli Wobli rydym yn gofalu am hyd at 40 plant rhwng 2 a 5 oed. Byddwn yn gedrych i wneud cais maes o law ar gyfer plant rhwng 0 a 5 oed.

Mae'r uchod yn unol â gofynion gofod cyfreithiol osodir gan ganllawiau statudol e.e. SGC, a dyma'r ystyriaeth pennaf wrth ystyried derbyniadau.

Rydym yn cymryd y materion canlynol i ystyriaeth wrth flaenoriaethu a phenderfynu ar dderbyniadau i ba blentyn y gellir cynnig lle yn y feithrinfa :

- Bydd plentyn sy'n mynychu meithrinfa ar hyn o bryd sydd eisiau cynyddu ei sesiynau yn cael blaenoriaeth dros y plant sydd ar ein rhestr aros
- Argaeledd lleoedd, gan gymryd i ystyriaeth y cymarebau staff:plant, oedran y plentyn ac unrhyw ofynion cofrestru
- Plant sydd â brodyr a chwiorydd sydd eisoes gyda ni
- Pan dderbynnir y cais (rhoddir pwysau ychwanegol ar y rhai sydd wedi bod ar y rhestr aros hiraf)
- Gallu'r feithrinfa i ddarparu'r cyfleusterau angenrheidiol ar gyfer lles y plentyn, gan gynnwys trefniadau staffio priodol
- Unrhyw amgylchiadau esgusodol sy'n effeithio ar les y plentyn neu les ei deulu.

Bydd rheolwr y feithrinfa neu rywun a ddynodwyd gan reolwr y feithrinfa yn gwirio'r rhestr yn rheolaidd i wirio bod rhieni sydd wedi mynegi diddordeb mewn lle yn dal angen y lle hwnnw.

Rydym yn gweithredu polisi cynhwysiant a chydaddoldeb ac yn sicrhau bod pob plentyn yn cael mynediad i leoedd a gwasanaethau meithrinfa beth bynnag fo'u rhyw, hil, anabledd, crefydd neu gred neu gyfeiriadedd rhywiol rhieni.

Cyn i blentyn gael mynediad i'r feithrinfa, rhaid i rieni gwblhau a llofnodi contract a ffurflen gofrestru. Mae'r ffurflenni hyn yn rhoi manylion personol i'r feithrinfa sy'n ymwneud â'r plentyn. Er enghraifft, enw, dyddiad geni, cyfeiriad, manylion cyswllt brys, cyfrifoldebau rhieni, gofynion dietegol, trefniadau casglu, ffioedd a sesiynau, manylion cyswllt rhieni, manylion cyswllt meddyg, manylion cyswllt ymwelwyr iechyd, alergeddau, caniatâd rhieni a brechiadau ac ati.

Ein nod yw gwneud cais i gyflwyno Cynnig Gofal Plant Cymru. (30 awr o addysg gynnar a gofal plant a gyllidir)



Ym Meithrinfa Wibli Wobli rydym yn bwriadu gwneud cais i ddarparu lleoedd wei'u hariannu o dan Gynnig Gofal Plant Cymru ar gyfer plant 3-4 oed am 48 wythnos o'r flwyddyn. Bydd y lleoedd yma yn cael eu cynnig ar sail cyntaf i'r felin, ac mae modd archebu lle tymor ymlaen llaw.

Am ragor o wybodaeth ac i ganfod a ydych yn gymwys ar gyfer Cynnig Gofal Plant Cymru, cysylltwch â'ch Gwasanaethau Gwybodaeth i Deuluoedd Ffon: 0800 0196330 Ebst: FIS@torfaen.gov.uk.

Mae pob sesiwn a gyllidir yn cael eu darparu yn unol â chanllawiau Llywodraeth Cymru. Pan fyddwch yn cofrestru plentyn ar gyfer eu lle a gyllidir byddwn yn trafod eich anghenion a, chyn belled ag y bod modd gydag argaeledd a threfniadau staffio, byddwn yn ceisio diwallu eich dymuniadau. Rydym yn cadw'r hawl i gyfyngu a/neu trefnu sesiynau penodol a gyllidir yn ôl ein gofynion busnes.

Mabwysiadwyd y polisi hwn ar:	Arwyddwyd ar ran y feithrinfa	Dyddiad adolgyu
2/4/2025		Ebrill 2026