PARENT PARTNERSHIP POLICY

At Wibli Wobli Nursery, we believe that close collaboration between parents and staff is essential for providing the highest quality care and early learning tailored to each child's individual needs. We welcome parents as partners in their child's development and foster a two-way sharing of information to build trust and understanding. Our commitment is to support parents openly and sensitively, encouraging them to be integral members of the care and learning team within the nursery.

The key worker system ensures that every parent is engaged and involved in their child's learning and development. Parents contribute to initial assessments of their child's starting points upon entry and are kept well-informed about their child's progress. We encourage parents to share information about their child's learning at home, and the key worker ensures that all practitioners use effective, targeted strategies and interventions to support each child's unique needs.

Our Policy is to:

- Recognise and support parents as their child's first and most important educators, welcoming them into all aspects of nursery life.
- Instill confidence in parents and encourage them to trust their instincts and judgement when it comes to their child.
- Welcome all parents into the nursery at any time, providing a confidential space for private discussions as required.
- Support nursing mothers by offering a private area for breastfeeding when needed.
- Provide nursery communications in different formats to meet parents' needs, including Braille, multilingual options, and electronic communications.
- Ensure all parents are familiar with the nursery's policies and procedures, providing a detailed parent prospectus and making full policy documents available at the reception.
- Maintain regular communication with parents to build strong, beneficial relationships with each family.
- Support parents' personal and professional development, including parenting skills, and inform them about relevant training opportunities, conferences, and workshops.
- Create opportunities for parents to engage with each other in a supportive environment, such as open days, parents' evenings, and a parents' forum.
- Keep parents informed about the daily activities, routines, meals, and events through the nursery app, website, and social media.
- Implement a key worker system that allows parents to develop a close working relationship with a named practitioner and encourages regular two-way information sharing about their child's needs.
- Provide regular updates on a child's progress, including parents' evenings at least twice a year, and consult with parents on meeting times to ensure accessibility.
- Encourage parents to contribute to their child's learning by sharing observations, interests, and experiences from home, either verbally, through photographs, or in writing.

- Agree the best communication method with parents (email, face-to-face, phone) and share details of their child's day (e.g., meals, activities, sleep times).
- Consider all feedback from parents, including suggestions regarding the care, learning, and nursery operation.
- Encourage parents to contribute their skills and knowledge to the nursery's activities and programs.
- Ensure parents are informed of the processes for registering queries, compliments, complaints, or suggestions, and ensure they understand how to access the complaints procedure.
- Provide information on the Foundation Phase and how parents can further support their child's learning at home, including access to additional resources.
- Provide a written contract between the nursery and parents, outlining the terms of acceptance and payment arrangements.
- Respect family backgrounds, cultural beliefs, and religious practices, accommodating special requirements wherever possible.
- Inform parents about how the nursery supports children with Additional Learning Needs (ALN), including any specific interventions or strategies in place to support the child's development.
- Regularly gather feedback from parents through questionnaires and suggestion systems, and use this feedback to enhance nursery practices, policies, and staff development.

This policy was adopted on	Signed on behalf of the nursery	Date for review
27/10/2026	*L.George*	*10/2027*

POLISI PARTNERIAETH RHIENI

Ym Meithrinfa Wibli Wobli, credwn fod cydweithio agos rhwng rhieni a staff yn hanfodol ar gyfer darparu'r gofal a'r dysgu cynnar o'r ansawdd uchaf wedi'i deilwra i anghenion unigol pob plentyn. Rydym yn croesawu rhieni fel partneriaid yn natblygiad eu plentyn ac yn meithrin rhannu gwybodaeth ddwyffordd i feithrin ymddiriedaeth a dealltwriaeth. Ein hymrwymiad yw cefnogi rhieni yn agored ac yn sensitif, gan eu hannog i fod yn aelodau annatod o'r tîm gofal a dysgu yn y feithrinfa.

Mae'r system gweithwyr allweddol yn sicrhau bod pob rhiant yn ymgysylltu ac yn rhan o ddysgu a datblygiad eu plentyn. Mae rhieni'n cyfrannu at asesiadau cychwynnol o fannau cychwyn eu plentyn ar ôl mynediad ac yn cael eu cadw'n wybodus am gynnydd eu plentyn. Rydym yn annog rhieni i rannu gwybodaeth am ddysgu eu plentyn gartref, ac mae'r gweithiwr allweddol yn sicrhau bod pob ymarferydd yn defnyddio strategaethau ac ymyriadau effeithiol, wedi'u targedu i gefnogi anghenion unigryw pob plentyn.

Ein Polisi yw:

- Cydnabod a chefnogi rhieni fel addysgwyr cyntaf a phwysicaf eu plentyn, gan eu croesawu i bob agwedd ar fywyd y feithrinfa.
- Meithrin hyder mewn rhieni a'u hannog i ymddiried yn eu greddf a'u barn o ran eu plentyn.
- Croesawu pob rhiant i'r feithrinfa ar unrhyw adeg, gan ddarparu lle cyfrinachol ar gyfer trafodaethau preifat yn ôl yr angen.
- Cefnogi mamau sy'n bwydo ar y fron trwy gynnig man preifat ar gyfer bwydo ar y fron pan fo angen.
- Darparu cyfathrebiadau meithrinfa mewn gwahanol fformatau i ddiwallu anghenion rhieni, gan gynnwys Braille, opsiynau amlieithog, a chyfathrebu electronig.
- Sicrhau bod pob rhiant yn gyfarwydd â pholisïau a gweithdrefnau'r feithrinfa, gan ddarparu prosbectws rhieni manwl a sicrhau bod dogfennau polisi llawn ar gael yn y dderbynfa.
- Cynnal cyfathrebu rheolaidd â rhieni i feithrin perthnasoedd cryf a buddiol gyda phob teulu.
- Cefnogi datblygiad personol a phroffesiynol rhieni, gan gynnwys sgiliau rhianta, a'u hysbysu am gyfleoedd hyfforddi perthnasol, cynadleddau a gweithdai.
- Creu cyfleoedd i rieni ymgysylltu â'i gilydd mewn amgylchedd cefnogol, fel diwrnodau agored, nosweithiau rhieni, a fforwm rhieni.
- Cadw rhieni'n wybodus am y gweithgareddau, yr arferion, y prydau bwyd a'r digwyddiadau dyddiol trwy ap y feithrinfa, y wefan a'r cyfryngau cymdeithasol.
- Gweithredu system gweithiwr allweddol sy'n caniatáu i rieni ddatblygu perthynas waith agos gydag ymarferydd enwebedig ac yn annog rhannu gwybodaeth ddwyffordd yn rheolaidd am anghenion eu plentyn
- Darparu diweddariadau rheolaidd ar gynnydd plentyn, gan gynnwys nosweithiau rhieni o leiaf ddwywaith y flwyddyn, ac ymgynghori â rhieni ar amseroedd cyfarfodydd i sicrhau hygyrchedd.
- Annog rhieni i gyfrannu at ddysgu eu plentyn trwy rannu arsylwadau, diddordebau a phrofiadau o'r cartref, naill ai ar lafar, trwy ffotograffau, neu yn ysgrifenedig.

- Cytuno ar y dull cyfathrebu gorau gyda rhieni (e-bost, wyneb yn wyneb, ffôn) a rhannu manylion diwrnod eu plentyn (e.e. prydau bwyd, gweithgareddau, amseroedd cysgu).
- Ystyried yr holl adborth gan rieni, gan gynnwys awgrymiadau ynghylch y gofal, y dysgu a gweithrediad y feithrinfa.
- Annog rhieni i gyfrannu eu sgiliau a'u gwybodaeth at weithgareddau a rhaglenni'r feithrinfa.
- Sicrhau bod rhieni'n cael gwybod am y prosesau ar gyfer cofrestru ymholiadau, canmoliaeth, cwynion neu awgrymiadau, a sicrhau eu bod yn deall sut i gael mynediad at y weithdrefn gwyno.
- Darparu gwybodaeth am y Cyfnod Sylfaen a sut y gall rhieni gefnogi dysgu eu plentyn ymhellach gartref, gan gynnwys mynediad at adnoddau ychwanegol.
- Darparu contract ysgrifenedig rhwng y feithrinfa a'r rhieni, yn amlinellu'r telerau derbyn a'r trefniadau talu.
- Parchu cefndiroedd teuluol, credoau diwylliannol ac arferion crefyddol, gan ddarparu ar gyfer gofynion arbennig lle bynnag y bo modd.
- Hysbysu rhieni am sut mae'r feithrinfa'n cefnogi plant ag Anghenion Dysgu Ychwanegol (ADY), gan gynnwys unrhyw ymyriadau neu strategaethau penodol sydd ar waith i gefnogi datblygiad y plentyn.
- Casglu adborth gan rieni'n rheolaidd trwy holiaduron a systemau awgrymiadau, a defnyddio'r adborth hwn i wella arferion, polisïau a datblygiad staff y feithrinfa.

Mabwysiadwyd y polisi hwn ar	Llofnodwyd ar ran y feithrinfa	Dyddiad adolygiad nesaf
27/10/2026	*L.George*	*10/2027*