SUPERVISION OF CHILDREN POLICY

At Wibli Wobli Nursery we aim to protect and support the welfare of the children in our care at all times. The nursery manager is responsible for all staff, students and relief staff receiving information on health and safety policies and procedures in the nursery in order to supervise the children in their care suitably.

Supervision

We ensure that children are supervised adequately at all times, whether children are in or out of the building through:

- Making sure that every child is always within the sight and/or hearing of a suitably vetted member of staff. Monitoring staff deployment across the setting regularly to ensure children's needs are met
- Staff will support children to identify, minimise and manage risks in their play
- Ensuring children are fully supervised at all times when using water play/paddling pools as we are aware that children can drown in only a few centimetres of water
- Taking special care when children are using large apparatus e.g. a climbing frame, and when walking up or down steps/stairs, including having one member of staff supervising large outdoor play equipment at all times
- Making sure staff recognise and are aware of any dangers relating to bushes, shrubs and plants when on visits/outdoors
- Supervising children at all times when eating; monitoring toddlers and babies closely and never leaving babies alone with a bottle. Babies are always bottle fed by a member of staff
- Supervising sleeping babies/children and never leaving them unattended
- Never leaving babies/children unattended during nappy changing times
- Supervising children carefully when using scissors or tools including using knives in cooking activities, where this is required
- Increasing staff: child ratios during outings to ensure supervision and safety (please refer to Outings policy)
- Strictly following any safety guidelines given by other organisations or companies relating to the hire of equipment or services e.g. hire of a bouncy castle and a member of staff MUST supervise the children at all times.

This policy was adopted on	Signed on behalf of the nursery	Date for review
27/10/2026	*L.George*	*10/2027*

POLISI GORUCHWYLIO PLANT

Ym Meithrinfa Wibli Wobli rydym yn anelu at ddiogelu a chefnogi lles y plant sydd dan ein gofal bob amser. Mae rheolwr y feithrinfa yn gyfrifol am yr holl staff, myfyrwyr a staff cefnogol sy'n derbyn gwybodaeth am bolisïau a gweithdrefnau iechyd a diogelwch yn y feithrinfa er mwyn goruchwylio'r plant yn eu gofal yn addas.

Goruchwyliaeth

Rydym yn sicrhau bod plant yn cael eu goruchwylio'n ddigonol bob amser, boed plant yn yr adeilad neu allan ohono drwy:

- Sicrhau bod pob plentyn bob amser o fewn golwg a / neu glyw aelod o staff sydd wedi derbyn archwiliad priodol. Monitro presenoldeb staff ar draws y lleoliad yn rheolaidd i sicrhau bod anghenion plant yn cael eu diwallu
- Bydd staff yn cefnogi plant i nodi, lleihau a rheoli risgiau yn eu chwarae
- Sicrhau bod plant yn cael eu goruchwylio'n llawn bob amser wrth ddefnyddio chwarae dŵr / pyllau padlo gan ein bod yn ymwybodol y gall plant foddi mewn ychydig o gentimetrau o ddŵr
- Cymryd gofal arbennig pan fydd plant yn defnyddio cyfarpar mawr e.e. ffrâm ddringo, ac wrth gerdded i fyny neu i lawr grisiau / grisiau, gan gynnwys cael un aelod o staff yn goruchwylio offer chwarae awyr agored mawr bob amser
- Sicrhau bod staff yn adnabod ac yn ymwybodol o unrhyw beryglon sy'n gysylltiedig â llwyni a phlanhigion pan fyddant ar ymweliadau / yn yr awyr agored
- Goruchwylio plant bob amser wrth fwyta; monitro plant bach a babanod yn agos a pheidio byth â gadael babanod ar eu pennau eu hunain gyda photel. Mae aelod o staff bob amser yn rhoi poteli i fabanod
- Goruchwylio babanod / plant sy'n cysgu a pheidio byth â'u gadael heb oruchwyliaeth
- Peidiwch byth â gadael babanod/plant heb oruchwyliaeth wrth newid clytiau
- Goruchwylio plant yn ofalus wrth ddefnyddio sisyrnau neu offer gan gynnwys defnyddio cyllyll mewn gweithgareddau coginio, lle bo angen
- Cynyddu cymarebau staff: plant yn ystod teithiau i sicrhau goruchwyliaeth a diogelwch (cyfeiriwch at y polisi teithiau)
- Yn dilyn yn fanwl gywir unrhyw ganllawiau diogelwch a roddir gan sefydliadau neu gwmnïau eraill sy'n ymwneud â llogi offer neu wasanaethau e.e. llogi castell neidio a RHAID i aelod o staff oruchwylio'r plant bob amser.

Mabwysiadwyd y polisi hwn ar	Llofnodwyd ar ran y feithrinfa	Dyddiad adolygiad nesaf
27/10/2026	*L.George*	*10/2027*